NEWM N100
Foundations of New Media

Department of Human-Centered Computing
Indiana University School of Informatics and Computing, IUPUI
Fall 2017

Section: 21316
Class meets in IT 152
Class Meeting Time: Tuesday Evenings from 6:00 pm – 8:40 pm

Instructor: Prof. Joseph Defazio, Ph.D.
Office Address: IT 465
Office Phone: (317) 278-4148
Office Hours: Mondays, 3:00 9m – 5:00 pm
Tuesdays, 3:00 pm – 5:00 pm
Or by appointment
Email Address: Use Canvas Email

Course Description:
This course presents an introduction to the history, theory, and practice of new media with a focus on technological, communicative, and cultural contexts. Characteristics of digital media including interactivity, hypermedia, immersion, and storytelling are explored in depth. There are readings, demonstrations, examples, creative hands-on projects, and written assignments.

TopHat
Students are required to purchase access to TopHat, an interactive course platform for this class. We will be using TopHat – to record class attendance and as a classroom engagement platform used to enhance the education experience through participation.

Required Textbook:
None.

Recommended Reading:


These books can be purchased at the IUPUI bookstore or ordered through the following Barnes and Noble @ IUPUI link: iupui.bncollege.com
# Teaching and Learning Methods

## Learning Outcomes:

<table>
<thead>
<tr>
<th>Upon completion of this course, the student will</th>
<th><em>RBT</em></th>
<th>PUL</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Learning Outcome 1 – Conduct research to analyze analog and digital technologies.</td>
<td><strong>Analyzing:</strong> analyzes, breaks down, compare, and contrast</td>
<td>PUL 1A: Core Communication: Written, Oral, and Visual Skills</td>
<td>Assignment 1: Compare and Contrast Paper</td>
</tr>
<tr>
<td></td>
<td>Separates material or concepts into component parts so that its organizational structure may be understood. Distinguishes between facts and inferences.</td>
<td>PUL 2: Critical Thinking</td>
<td></td>
</tr>
<tr>
<td>2. Learning Outcome 2 - Apply principles of aesthetics and design in the development of digital media.</td>
<td><strong>Applying:</strong> applies, changes, constructs, demonstrates, modifies, prepares, produces, shows</td>
<td>PUL 4: Intellectual Depth, Breadth, and Adaptiveness <strong>PUL 1A:</strong> Core Communication: Written, Oral, and Visual Skills</td>
<td>Assignment 2 Illustration – Graphics</td>
</tr>
<tr>
<td></td>
<td>Use a concept in a new situation or unprompted use of an abstraction. Applies what was learned in the classroom into novel situations in the work place.</td>
<td><strong>PUL 2:</strong> Critical Thinking <strong>PUL 1A:</strong> Core Communication: Written, Oral, and Visual Skills</td>
<td>Assignment 3 Storyboard Creation</td>
</tr>
<tr>
<td>3. Learning Outcome 3 - Demonstrate knowledge of various topics related to the state of media in technology, society, and education</td>
<td><strong>Understanding:</strong> Social and Behavioral Ways of Knowing Written Communication</td>
<td><strong>PUL 2:</strong> Critical Thinking <strong>PUL 1A:</strong> Core Communication: Written, Oral, and Visual Skills</td>
<td>Topic Discussion assignments</td>
</tr>
<tr>
<td>4. Learning Outcome 4 - Conduct research to establish and report on a personal career path</td>
<td><strong>Applying:</strong> applies, changes, constructs, demonstrates, modifies, prepares, produces, shows</td>
<td><strong>PUL 1A:</strong> Core Communication: Written, Oral, and Visual Skills <strong>PUL 2:</strong> Critical Thinking <strong>PUL 3:</strong> Integration and Application of Knowledge</td>
<td>Assignment 4 Career Path Illustration Assignment 5 Employment and Career Analysis</td>
</tr>
<tr>
<td></td>
<td>Use a concept in a new situation or unprompted use of an abstraction. Applies what was learned in the classroom into novel situations in the work place.</td>
<td><strong>PUL 2:</strong> Critical Thinking <strong>PUL 3:</strong> Integration and Application of Knowledge</td>
<td></td>
</tr>
<tr>
<td>5. Learning Outcome 5 - Demonstrate knowledge of content covered in N100 Foundations of New Media</td>
<td><strong>Humanistic and Artistic Ways of Knowing</strong></td>
<td><strong>PUL 4:</strong> Intellectual Depth, Breadth, and Adaptiveness</td>
<td>Quizzes and Exams</td>
</tr>
<tr>
<td></td>
<td>Recall and select appropriate responses to content from N100 Foundations of New Media</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*RBT: Revised Bloom’s Taxonomy*
Equipment Recommendations:
A computer is the core productivity tool for technology-based learning. The portability of a laptop computer is desirable but not required for this course. Each student should begin making plans for this addition to one’s learning resources. Either a PC or Mac platform is acceptable. Further information can be obtained through our technology services office and Kim Melluck at kmelluck@iupui.edu. IUPUI has information through UITS on computer purchasing to help meet this need.

Course Objectives:
1. Demonstrate their knowledge of new media concepts through multimedia exercises, quizzes, exams and written assignments.
2. Students will explore the history and theory of digital media in order to bring that knowledge to bear on future new media projects.
3. Students will broaden their understanding of new media as a discipline through lectures, course readings, and guest lectures.

Student Learning Outcomes:
Upon completion of this course, students will
1. Analyze analog and digital media and technologies.
2. Evaluate the design of digital media in terms of concepts and theories including cognitive load, diffusion of information, information theory, media convergence, hypermedia, and interactivity.
3. Apply principles of aesthetics and design in the development of digital media.
4. Create digital illustrations using software applications.
5. Demonstrate knowledge of scriptwriting, digital storytelling, game development, 2D/3D animation, and web development.
7. Demonstrate knowledge of copyright and intellectual property.

Course-Relevant IUPUI Principles of Undergraduate Learning:

1A. Core communication: written, oral and visual skills Moderate emphasis
1B. Core communication: Quantitative skills Some emphasis
1C. Core communication: information resources skills Some emphasis
2. Critical thinking Some emphasis
3. Integration and application of knowledge Some emphasis
4. Intellectual depth, breadth, and adaptiveness Some emphasis
5. Understanding society and culture Major emphasis
6. Values and ethics Major emphasis

Teaching Assistants:
The instructor is assisted by teaching assistant in the administration of this course. Frequently the first point of contact for the students should be the teaching assistant. Feel free to email your TA if you have questions about an assignment, the readings, or the lecture. The TA will also assist the instructor in grading your work, but all grade decisions are the sole responsibility of the instructor. If you have a dispute about the grade on an assignment, contact the instructor directly. The TA does not have the authority to change or modify grades once they are posted.
Course Organization:

**Readings:** This course contains a significant amount of reading. You should read all the assigned readings prior to attending the lecture. And while the lecture covers many of the readings in depth, it does not cover all the readings, and you are responsible for all the content in the assigned readings. Your knowledge of the readings will be tested in both quizzes and exams, so it is critical that you do not fall behind in the readings.

**Assignments:** There are a variety of assignments for this course. Please check the syllabus carefully and make note of the due dates. All assignments are due on the recorded time (see the Course Weekly Schedule or Handouts in class.) Assignments turned in after the deadline will not be accepted and will not be graded. There are no exceptions.

**Attendance:** Attendance for N100 is required. Since our class meets only one time per week, it is imperative that you make every attempt to attend each class. You will receive 10 points toward your final grade for each class you attend. You are allowed (1) unexcused/excused absence.

**Two Exams:** There are two exams in this course. There are no make-ups available for the exams. If you miss the exam on the day and time it is offered, you will lose these points.

Each exam focuses on a part of the course. Midterm Exam #1 focuses on Units 1 through 8 and content covered in class. Final Exam #2 focuses on quizzes, exam #1, and lectures throughout the semester. Exam 1 is worth 100 points and consists of 50 multiple-choice questions. The exams will be online (open book and open notes). The two exams together total 200 points.

**Two Quizzes:** There are 2 quizzes that will be given throughout the semester. There are no make-ups available for the quizzes. If you miss the quiz on the day and time it is offered you will lose these points. The quizzes are all multiple-choice questions. Check the syllabus to find out which weeks have quizzes. Each quiz is worth 50 points. The quizzes will cover topics raised in lecture, readings, and guest lectures. If you miss the quizzes on the day and time it is offered, you will lose these points.

**Eleven Topic Postings:** During the first part of this course, you will become part of a group (team). During specific class meetings (see the Weekly Schedule); you will meet with your team to discuss the content that will be posted to your Topic in Canvas. There are 11 required topic postings for this class; each is worth 10 points for a total of 110 points.

**Top Hat Responses:** There are 14 Top Hat Response Sessions. Participation, providing the correct response and engaging in brief discussion/response is worth 20 points for each session.
Grading Information: Grade Breakdown (1325 points total)

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance</td>
<td>10 points per class session</td>
<td>130</td>
</tr>
<tr>
<td>Top Hat</td>
<td>14 Response sessions @20+ points ea.</td>
<td>285</td>
</tr>
<tr>
<td>Assignment 1</td>
<td>Comparison Paper</td>
<td>100</td>
</tr>
<tr>
<td>Assignment 2</td>
<td>Illustration – Graphics</td>
<td>100</td>
</tr>
<tr>
<td>Assignment 3</td>
<td>Storyboard Assignment</td>
<td>100</td>
</tr>
<tr>
<td>Assignment 4</td>
<td>My Career – My Future</td>
<td>100</td>
</tr>
<tr>
<td>Assignment 5</td>
<td>Research and Employment</td>
<td>100</td>
</tr>
<tr>
<td>Topic Postings</td>
<td>[11 postings x 10 points each]</td>
<td>110</td>
</tr>
<tr>
<td>Quizzes</td>
<td>[2 quizzes x 50 points each]</td>
<td>100</td>
</tr>
<tr>
<td>Exam</td>
<td>[Mid Term and Final Exam 100 points ea.]</td>
<td>200</td>
</tr>
</tbody>
</table>

Grade Scale

A = 1230 – 1325   Excellent and thorough knowledge of the subject matter
B = 1100 - 1229   Satisfactory quality of work
C = 970 - 1099    Minimal work, does not demonstrate mastery
D = 835 – 969     Unacceptable work
F = 834 - 0       Fail

Class Attendance (Tuesday Evening – Lecture Only):

Class attendance is crucial to your success in this course. If you have a documented family or medical emergency, you must notify your instructor and teaching assistants as soon as possible, so that you can receive an excused absence. Please note: you must turn in documentation to receive an excused absence. You are allowed one unexcused absence. After your first absence, each additional unexcused absence will negatively affect your final grade. Multiple unexcused absences may result in your failure in the course. At each class session, there will be an attendance roster at the front of the room in IT 152. Your signature is confirmation that you will receive credit for that lecture’s attendance.
## N100 Foundations of New Media

**WEEKLY SCHEDULE – Fall 2017**

(Subject to Change – Students will be notified of any adjustments to this schedule).

<table>
<thead>
<tr>
<th>Week 1</th>
<th>Tuesday August 22, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOPIC:</td>
<td>Course Introduction</td>
</tr>
<tr>
<td></td>
<td>Syllabus</td>
</tr>
<tr>
<td>LECTURE:</td>
<td>New Media – Convergence</td>
</tr>
<tr>
<td>READ:</td>
<td>The New Media Technologies: Overview and Research Framework</td>
</tr>
<tr>
<td>REGISTER:</td>
<td>TOP HAT ACCESS</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 2</th>
<th>Tuesday, August 29, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>GUEST:</td>
<td>Julie Reagan/Alecia Hadley/Melinda McCormick</td>
</tr>
<tr>
<td>LECTURE:</td>
<td>New Media – A Historical Review</td>
</tr>
<tr>
<td>READ:</td>
<td>What is New Media?</td>
</tr>
<tr>
<td>TOPIC:</td>
<td>Topic #1 (DUE: Monday, September 5, 2017)</td>
</tr>
<tr>
<td>ASSIGNMENT 1:</td>
<td>Analog to Digital Comparison Paper (DUE Monday, September 12, 2017)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 3</th>
<th>Tuesday, September 5, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>GUEST:</td>
<td></td>
</tr>
<tr>
<td>LECTURE:</td>
<td>Theory into Practice</td>
</tr>
<tr>
<td>TOPIC:</td>
<td>Topic #2: (DUE: Monday, September 12, 2017)</td>
</tr>
<tr>
<td>READ:</td>
<td>Theory and Practice in New Media Studies</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 4</th>
<th>Tuesday, September 12, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>GUEST:</td>
<td></td>
</tr>
<tr>
<td>LECTURE:</td>
<td>Too Many Paths</td>
</tr>
<tr>
<td></td>
<td>Personal and Professional Time Management</td>
</tr>
<tr>
<td>TOPIC:</td>
<td>Topic #3 (DUE: Monday, September 19, 2017)</td>
</tr>
<tr>
<td>ASSIGNMENT #2:</td>
<td>Illustrate a Passage from the Readings (DUE: Monday, September 26, 2017)</td>
</tr>
<tr>
<td>QUIZ #1</td>
<td>Online through Canvas</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 5</th>
<th>Tuesday, September 19, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>GUEST:</td>
<td></td>
</tr>
<tr>
<td>LECTURE:</td>
<td>Technology and Society</td>
</tr>
<tr>
<td>READ:</td>
<td>Simulations, Games and Learning</td>
</tr>
<tr>
<td>TOPIC:</td>
<td>Topic #4 (DUE: Monday, September 26, 2017)</td>
</tr>
</tbody>
</table>
Week 6    Tuesday, September 26, 2017
GUEST:    
LECTURE:  Storyboards, Sitemaps, and Scripts
READ:     Storyboards: A Dynamic Storytelling Tool
ASSIGNMENT #3: Animated Short - SOAR – Storyboard
            (DUE: Monday, October 10, 2017)
TOPIC:    Topic #5 (DUE: Monday, October 3, 2017)

Week 7    Tuesday, October 3, 2017
GUEST:    
LECTURE:  Design and Aesthetics
TOPIC:    Topic #6 (DUE Tuesday October 10, 2017)

Week 8    Tuesday, October 10, 2017
          MID TERM EXAM

Week 9    Tuesday, October 17, 2017
          Fall Break – No Class

Week 10   Tuesday, October 24, 2017
LECTURE:  Hypermedia or Hyperinteractivity: Forms of Interaction
READ:     Hypertext and Hypermedia
TOPIC:    Topic #7 (DUE: Monday, November 7, 2017)

Week 11   Tuesday, October 31, 2017
GUEST:    
LECTURE:  Using Games to Educate and Entertain
READ:     Simulations, Games and Learning
TOPIC:    Topic #8 (DUE: Monday, November 7, 2017)

Week 12   Tuesday, November 7, 2017
GUEST:    
LECTURE:  Digital or Not! The Creative Process
READ:     Technology is Culture
TOPIC:    Topic #9 (DUE: Monday, November 14, 2017)

Week 13   Tuesday, November 14, 2017
GUEST:    
LECTURE:  Creative and Inspirational Uses of Digital Technology and Media
TOPIC:    Topic #10 (DUE: Monday, November 21, 2017)
ASSIGNMENT #5: Seeking Employment (DUE: Monday, November 28, 2017)
<table>
<thead>
<tr>
<th>Week 14</th>
<th>Tuesday, November 21, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>LECTURE:</td>
<td>Design: The Good, Bad and Ugly</td>
</tr>
<tr>
<td>TOPIC:</td>
<td>Topic #11 (DUE: Monday, November 28, 2017)</td>
</tr>
<tr>
<td>QUIZ #2:</td>
<td>Online through Canvas</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 15</th>
<th>Tuesday, November 28, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>GUEST:</td>
<td></td>
</tr>
<tr>
<td>LECTURE:</td>
<td>Intellectual Property, Copyright, Patent, and Trademark Law</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 16</th>
<th>Tuesday, December 5, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>LECTURE:</td>
<td>Digital Media, The Future is the Revolution</td>
</tr>
<tr>
<td>Final Exam Prep</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 17</th>
<th>Tuesday, December 12, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>FINAL EXAM</td>
<td></td>
</tr>
</tbody>
</table>

The Final Exam will cover content from the entire semester. The final exam will be online. There will be no class meeting on this day. The Final Exam will ‘go live’ on December 12, 2017 at 6:00pm and expire at 9:00pm. Failure to take and complete the final exam during this time will result in a failing grade for this course.
CODE OF CONDUCT
All students should aspire to the highest standards of academic integrity. Using another student’s work on an assignment, cheating on a test, not quoting or citing references correctly, or any other form of dishonesty or plagiarism shall result in a grade of zero on the item and possibly an F in the course. Incidences of academic misconduct shall be referred to the Department Chair and repeated violations shall result in dismissal from the program.

All students are responsible for reading, understanding, and applying the Code of Student Rights, Responsibilities and Conduct and in particular the section on academic misconduct. Refer to The Code > Responsibilities > Academic Misconduct at http://www.indiana.edu/~code/. All students must also successfully complete the Indiana University Department of Education “How to Recognize Plagiarism” Tutorial and Test. https://www.indiana.edu/~istd. You must document the difference between your writing and that of others. Use quotation marks in addition to a citation, page number, and reference whenever writing someone else’s words (e.g., following the Publication Manual of the American Psychological Association). To detect plagiarism instructors apply a range of methods, including Turnitin.com. http://www.ulib.iupui.edu/libinfo/turnitin

Academic Misconduct:

1. Cheating: Cheating is considered to be an attempt to use or provide unauthorized assistance, materials, information, or study aids in any form and in any academic exercise or environment.
   a. A student must not use external assistance on any “in-class” or “take-home” examination, unless the instructor specifically has authorized external assistance. This prohibition includes, but is not limited to, the use of tutors, books, notes, calculators, computers, and wireless communication devices.
   b. A student must not use another person as a substitute in the taking of an examination or quiz, nor allow other persons to conduct research or to prepare work, without advanced authorization from the instructor to whom the work is being submitted.
   c. A student must not use materials from a commercial term paper company, files of papers prepared by other persons, or submit documents found on the Internet.
   d. A student must not collaborate with other persons on a particular project and submit a copy of a written report that is represented explicitly or implicitly as the student’s individual work.
   e. A student must not use any unauthorized assistance in a laboratory, at a computer terminal, or on fieldwork.
   f. A student must not steal examinations or other course materials, including but not limited to, physical copies and photographic or electronic images.
   g. A student must not submit substantial portions of the same academic work for credit or honors more than once without permission of the instructor or program to whom the work is being submitted.
   h. A student must not, without authorization, alter a grade or score in any way, nor alter answers on a returned exam or assignment for credit.

2. Fabrication: A student must not falsify or invent any information or data in an academic exercise including, but not limited to, records or reports, laboratory results, and citation to
the sources of information.

3. **Plagiarism**: Plagiarism is defined as presenting someone else’s work, including the work of other students, as one’s own. Any ideas or materials taken from another source for either written or oral use must be fully acknowledged, unless the information is common knowledge. What is considered “common knowledge” may differ from course to course.

   a. A student must not adopt or reproduce ideas, opinions, theories, formulas, graphics, or pictures of another person without acknowledgment.

   b. A student must give credit to the originality of others and acknowledge indebtedness whenever:

      1. directly quoting another person’s actual words, whether oral or written;
      2. using another person’s ideas, opinions, or theories;
      3. paraphrasing the words, ideas, opinions, or theories of others, whether oral or written;
      4. borrowing facts, statistics, or illustrative material; or
      5. offering materials assembled or collected by others in the form of projects or collections without acknowledgment

4. **Interference**: A student must not steal, change, destroy, or impede another student’s work, nor should the student unjustly attempt, through a bribe, a promise of favors or threats, to affect any student’s grade or the evaluation of academic performance. Impeding another student’s work includes, but is not limited to, the theft, defacement, or mutilation of resources so as to deprive others of the information they contain.

5. **Violation of Course Rules**: A student must not violate course rules established by a department, the course syllabus, verbal or written instructions, or the course materials that are rationally related to the content of the course or to the enhancement of the learning process in the course.

6. **Facilitating Academic Dishonesty**: A student must not intentionally or knowingly help or attempt to help another student to commit an act of academic misconduct, nor allow another student to use his or her work or resources to commit an act of misconduct.

**OTHER POLICIES**

1. **IUPUI course policies**: Several campus policies governing IUPUI courses may be found at the following link: [http://registrar.iupui.edu/course_policies.html](http://registrar.iupui.edu/course_policies.html)

2. **Classroom civility**: To maintain an effective and inclusive learning environment, it is important to be an attentive and respectful participant in lectures, discussions, group work, and other classroom exercises. Thus, unnecessary disruptions should be avoided, such as ringing cell phones engagement in private conversations and other unrelated activities. Cell phones, media players, or any noisy devices should be turned off during a class. Texting, surfing the Internet, and posting to Facebook or Twitter during class are generally not permitted. Laptop use may be permitted if it is used for taking notes or conducting class activities. Students should check with the instructor about permissible devices in class. IUPUI nurtures and promotes “a campus climate that seeks, values, and cultivates diversity in all of its forms and that provides conditions necessary for all campus community members to feel..."
welcomed, supported, included, and valued” (IUPUI Strategic Initiative 9). IUPUI prohibits “discrimination against anyone for reasons of race, color, religion, national origin, sex, sexual orientation, marital status, age, disability, or [veteran] status” (Office of Equal Opportunity). Profanity or derogatory comments about the instructor, fellow students, invited speakers or other classroom visitors, or any members of the campus community shall not be tolerated. A violation of this rule shall result in a warning and, if the offense continues, possible disciplinary action.

3. **Right to revise:** The instructor reserves the right to make changes to this syllabus as necessary and, in such an event, will notify students of the changes immediately.

4. **Bringing children to class:** To ensure an effective learning environment, children are not permitted to attend class with their parents, guardians, or childcare providers.

5. **Disabilities Policy:** In compliance with the Americans with Disabilities Act (ADA), all qualified students enrolled in this course are entitled to reasonable accommodations. Please notify the instructor during the first week of class of accommodations needed for the course. Students requiring accommodations because of a disability must register with Adaptive Educational Services (AES) and complete the appropriate AES-issued before receiving accommodations. The AES office is located at UC 100, Taylor Hall (Email: aes@iupui.edu, Tel. 317 274-3241). Visit [http://aes.iupui.edu](http://aes.iupui.edu) for more information.

6. **Administrative Withdrawal:** A basic requirement of this course is that students participate in all class discussions and conscientiously complete all required course activities and/or assignments. If a student is unable to attend, participate in, or complete an assignment on time, it is the student’s responsibility to inform the instructor. If a student misses more than half of the required activities within the first 25% of the course without contacting the instructor, the student may be administratively withdrawn from this course. Administrative withdrawal may have academic, financial, and financial aid implications. Administrative withdrawal will take place after the full refund period, and a student who has been administratively withdrawn from a course is ineligible for a tuition refund. Contact the instructor with questions concerning administrative withdrawal.

7. **Emergency Preparedness:** Safety on campus is everyone’s responsibility. Know what to do in an emergency so that you can protect yourself and others. For specific information, visit the emergency management website. [http://protect.iu.edu/emergency](http://protect.iu.edu/emergency)

**MISSION STATEMENT**

The Mission of IUPUI is to provide for its constituents’ excellence in

- Teaching and Learning;
- Research, Scholarship, and Creative Activity; and
- Civic Engagement.

With each of these core activities characterized by

- Collaboration within and across disciplines and with the community;
- A commitment to ensuring diversity; and
- Pursuit of best practices.
IUPUI’s mission is derived from and aligned with the principal components—Communities of Learning, Responsibilities of Excellence, Accountability and Best Practices—of Indiana University’s Strategic Directions Charter.

STATEMENT OF VALUES

IUPUI values the commitment of students to learning; of faculty to the highest standards of teaching, scholarship, and service; and of staff to the highest standards of service. IUPUI recognizes students as partners in learning. IUPUI values the opportunities afforded by its location in Indiana’s capital city and is committed to serving the needs of its community. Thus, IUPUI students, faculty, and staff are involved in the community, both to provide educational programs and patient care and to apply learning to community needs through service. As a leader in fostering collaborative relationships, IUPUI values collegiality, cooperation, creativity, innovation, and entrepreneurship as well as honesty, integrity, and support for open inquiry and dissemination of findings. IUPUI is committed to the personal and professional development of its students, faculty, and staff and to continuous improvement of its programs and services.

Important Supplement for IUPUI Syllabi

IUPUI Policy on Disability Accommodations Students needing accommodations because of disability will need to register with Adaptive Educational Services and complete the appropriate forms issued by AES before accommodations will be given. The AES office is located in Taylor Hall, UC 100. You can also reach the office by calling 274-3241.

IUPUI Policy on Religious Holidays IUPUI respects the right of all students to observe their religious holidays and will make reasonable accommodation, upon request, for such observances. Students seeking accommodation for religious observances must submit a request in writing to the course instructor by the end of the second week of the semester and should use the Request for Course Accommodation Due to Religious Observance Form. More information on the IUPUI Policy on Religious Holidays is available here: http://registrar.iupui.edu/religious.html.

IUPUI Policy on Academic Integrity: The IU Code of Student Rights, Responsibilities, and Conduct states that students must uphold and maintain academic and professional honesty and integrity; the code defines academic misconduct as any activity that tends to undermine the academic integrity of the institution. Students engaging in academic misconduct may therefore receive penalties from their course instructor and disciplinary action from the university. Policies against academic misconduct apply to all course-, department-, school-, and university-related activities. Academic misconduct may involve human, hard-copy, or electronic resources and includes but is not limited to the following: cheating, fabrication, plagiarism, interference, violation of course rules, and facilitating academic dishonesty. For definitions of these activities,
visit http://studentcode.iu.edu/responsibilities/academicmisconduct.html. For information on how faculty and students are expected to handle cases involving academic misconduct, visit http://registrar.iupui.edu/misconduct.html. Additional information about the rights and responsibilities of IU students is available at http://studentcode.iu.edu/.

IUPUI Policy on Sexual Misconduct As your instructor, one of my responsibilities is to help create a safe learning environment on our campus. Title IX and our own Sexual Misconduct policy prohibit sexual misconduct. If you have experienced sexual misconduct, or know someone who has, the University can help.

If you are seeking help and would like to speak to someone confidentially, please visit http://stopsexualviolence.iu.edu/help/index.html (Links to an external site.) for contact information.

It is also important that you know that federal regulations and University policy require me to promptly convey any information about potential sexual misconduct known to me to our campus’ Deputy Title IX Coordinator or IU’s Title IX Coordinator. In that event, they will work with a small number of others on campus to ensure that appropriate measures are taken and resources are made available to the student who may have been harmed.

Protecting a student’s privacy is of utmost concern, and all involved will only share information with those that need to know to ensure the University can respond and assist.

The IUPUI syllabus supplement was created by the IUPUI Office of Academic Affairs and the Center for Teaching and Learning. 8.04.2016

I encourage you to visit stopsexualviolence.iu.edu (Links to an external site.) to learn more about available resources on campus and in the community.

Education and Title VI Title VI of the Civil Rights Act of 1964 protects people from discrimination based on race, color or national origin in programs or activities that receive Federal financial assistance.

Programs and activities that receive ED funds must operate in a non-discriminatory manner. These may include, but are not limited to: admissions, recruitment, financial aid, academic programs, student treatment and services, counseling and guidance, discipline, classroom assignment, grading, vocational education, recreation, physical education, athletics, housing and employment, if it affects those who are intended to benefit from the Federal funds.
http://www2.ed.gov/about/offices/list/ocr/docs/hq43e4.html