

**Indiana University School of Informatics and Computing at IUPUI**  
**Procedures for Selecting the Recipient of the**  
**The Lecturer Award for the Scholarship of Teaching**

**PURPOSE:**

The SoIC celebrates the broad range of academic work performed by the school's lecturers (and similar non-tenure-track colleagues). Although this work often occurs in interdisciplinary and non-traditional contexts, and may contain elements of research/creative activity as well as civic engagement, the SoIC recognizes and rewards work that fulfills and strengthens the lecturers' primary role as teachers.

At IUPUI, excellence in teaching is demonstrated in three overlapping domains: classroom teaching, curriculum development, and the scholarship of teaching.

In parallel with IUPUI definitions of scholarship, lecturers at the SoIC demonstrate the scholarship of teaching by

- developing innovative teaching concepts, content or strategies; then
- Sharing these innovations with external peers who evaluate their significance and impact in teaching. (For SoIC lecturers, "external" means beyond the school or campus.)

This sharing and evaluation may come in the form of publications; displays or exhibitions; formal or informal presentations to peer/public audiences; applications for (and receipt of) external support; external honors or awards; or forms appropriate to other venues or processes. In many cases, peer evaluation is implicit in the process of sharing: E.g. an invitation to display work in a reputable venue, or an accepted publication or conference presentation inherently comprises positive evaluation. In other cases, it may be necessary to explain the significance of a venue or process. In all cases, nominees for the Lecturer Award for Scholarship of Teaching should document their scholarly work and explain its connection to teaching theory or practice.

The award amount is \$1,000 and will be paid in addition to awardee's monthly salary.

**ELIGIBILITY:**

**Nominees must meet the following eligibility requirements:**

- Has been a full-time lecturer member with the SoIC for at least 3 years
- Has not received the scholarship of teaching award in the past 3 years.
- Can demonstrate a record of cumulative excellence in the area of scholarship of teaching over the past 3 years.

**PROCEDURE:**

1. Self-nominations are encouraged. Nominations by colleagues familiar with the nominee's work are also welcome.
2. A brief will be prepared for each nominee. This brief will be forwarded to the Awards and Scholarships Committee by the individual making the nomination. A maximum of five pages per

nomination brief, 12 point font, may be presented. An additional 2 pages of testimony and or/supporting documentation may be attached to the brief. If more than seven pages are received, the nomination will be rejected. It is up to the individual submitting the nominating brief to ensure that procedures are followed.

3. **Do not submit a FULL copy of the nominee's CV** as part of the nomination materials. A *truncated CV detailing no more than last 3 years is acceptable.*

**NOMINATION BRIEF should include the following:**

1. Name of individual submitting nomination;
2. Name and rank of nominee;
3. A narrative describing the significance of the nominee's scholarship over the past 3 years, including evidence of its impact on the nominee's discipline, department, school, university, and wider community. This evidence can include:
  - a. Publications arising from this research/creative activity
  - b. Grants in support of this research/creative activity
  - c. Documentation of awards or honors resulting from this research/creative activity
  - d. Documentation of mentoring and teaching arising from this research/creative activity
  - e. Documentation of other activities or impacts in the profession, campus or wider community resulting from this research/creative activity
  - f. Evaluations of this research/creative activity by internal or external evaluations peers or partners
  - g. Impact should be addressed in the personal statement

**Impact of Scholarship (Department, School, Campus, Local, State, International)**

Nominee has strong evidence of activities supporting scholarship activity impact	4
Nominee has moderate evidence of activities supporting scholarship activity impact	3
Nominee has limited evidence of activities supporting scholarship activity impact	2
Nominee has no evidence of activities supporting scholarship activity impact	0

**Publications arising from Scholarship**

Nominee has strong evidence of publications arising from scholarship activity	4
Nominee has moderate evidence of publications arising from scholarship activity	3
Nominee has limited evidence of publications arising from scholarship activity	2
Nominee has no evidence of publications arising from scholarship activity	0

**Grants in Support of Scholarship**

Nominee has strong evidence of grants in support scholarship activity	4
Nominee has moderate evidence of grants in support scholarship activity	3
Nominee has limited evidence of grants in support scholarship activity	2
Nominee has no evidence of grants in support scholarship activity	0

**Awards and Honors in Support of Scholarship**

Nominee has strong evidence of awards and honors in support of scholarship activity	4
Nominee has moderate evidence awards and honors in support of scholarship activity	3
Nominee has limited evidence of awards and honors in support of scholarship activity	2
Nominee has no evidence of awards and honors in support of scholarship activity	0

**Mentoring and Teaching Arising from Scholarship**

Nominee has strong evidence of mentoring and teaching in support of scholarship	4
Nominee has moderate evidence of mentoring and teaching in support of scholarship	3
Nominee has limited evidence of mentoring and teaching in support of scholarship	2
Nominee has no evidence of mentoring and teaching in support of scholarship	0

**Other Activities or Impacts resulting from Scholarship (Service, Culture, Community)**

Nominee has strong additional evidence	4
Nominee has moderate additional evidence	3
Nominee has limited additional evidence	2
Nominee has no additional evidence	0

**Letter of Recommendation**

Nominee letters provide strong evidence and support	4
Nominee letters provide moderate evidence and support	3
Nominee letters provide limited evidence and support	2
Nominee letters provide no evidence and support	0

**Personal Statement**

Nominee has a strong statement about their past and future research/creative activity	4
Nominee has a moderate statement about their past and future research/creative activity	3
Nominee has a limited statement about their past and future research/creative activity	2
Nominee has no statement about their past and future research/creative activity	0