INFO-B 691 CAPSTONE COURSE: PRE-ASSESSMENT CAPSTONE FORM AND PAPER

Student Name ____________________________________________ Student ID___________
Faculty Advisor ___________________________________________
Semester to be enrolled in Capstone __________

Application steps:
Complete this form and the pre-assessment paper described below prior to seeking approval to register for INFO-B 691. Once your faculty advisor has approved your pre-assessment paper, s/he will sign this form. Return form to your academic advisor for registration permission to be granted.

Format of paper (must be typed):
1. Title page
2. Your name
3. Course title and section, semester information
4. Body*
   a. Each page is to be single spaced with 1" margins
   b. Normal text 12 font size
   c. Readable Font.

Pre-assessment:
*The following questions should be addressed in the body of project paper (1-3 pages)
1. What are your personal and professional goals for this project?
2. Give a detailed description of your project.
3. What is the purpose of your project?
4. Who is the target audience of your project? (Be specific)
5. State your expected outcomes or deliverables of this project.
6. State expected timeline of your project. Be sure to include benchmark times that can be checked by faculty advisor.
7. Projected resources and or sources of information you will need to complete the project successfully.
8. Strategies of assessment and or usability studies. Detail how you plan on determining the success of this project.
9. What new information do you think you will gain by doing this project?

Attach your responses to this form. Be sure your name is on any additional sheets.

FACULTY ADVISOR APPROVAL:

Student's Signature_________________________________________ Date _____________

Faculty advisor's Signature _________________________________ Date _____________