



**Name of Project**  
**Scope of Work TEMPLATE**

**Sponsor Contact Information:**

- 1.
- 2.
- 3.

**Indiana University School of Informatics Contact Information**

- 1.
- 2.
- 3.

**Project Description:**

**Project Deadline:**

**Specific Deliverables:**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

**Note:** The Sponsor grants the School of Informatics the right to utilize materials (documents, maps, digital images, video, music and other content) supplied for successful completion of the project.

The School of Informatics will retain rights to all University background intellectual property\* and the source files on which the completed deliverables are based.

A Use and Display agreement must be completed so that Indiana University School of Informatics faculty and students are able to use this work for educational, promotional and portfolio purposes. If this project results in joint intellectual property, rights to that property must be spelled out by a formal contract under the guidance of Indiana University's Office of Research Administration.

**Timeline:**

<b><u>Dates</u></b>	<b><u>Associated Tasks</u></b>
	<p><b><i>Sign-off/Signature</i></b></p> <p>_____</p>

	<p><b>Sign-off/Signature</b></p> <p>_____</p>
	<p>Final Delivery</p> <p><b>Sign-off Signature</b></p> <p>_____</p>

**\*Definition of University Background Intellectual Property:**

Discoveries, software, information architecture, developments, enhancements, improvements, know-how, concepts, formulas, techniques, processes, ideas, writings, industrial and other designs, patent applications or patents, copyrights, trade-marks and other forms of intellectual property, trade secrets or utility models, whether or not copyrightable, patentable, registered protected, or capable of such registration or protection developed solely by the University prior to the date of this Agreement. It may also include rights to use or incorporate intellectual property of others when University has the authority to grant such rights and does so pursuant to this Agreement.